
CITY OF COLUMBUS, OHIO
MUNICIPAL CIVIL SERVICE COMMISSION
REGULAR MEETING
AGENDA
JANUARY 25, 2021

12:30 P.M.

1. RE: Review and approval of the Minutes from the December 14, 2020 Regular Meeting.
2. RE: Pre-Hearing Conference Reviews – None Submitted.
3. RE: Trial Board Recommendations:
Review and approval of the findings and recommendation of the Trial Board hearing held on Thursday, November 19, 2020 @ 10:00 a.m. Darryl Pannell vs. Columbus City Schools; Head Custodian; 5 Day Suspension. Appeal Number 20-BA-0003.
4. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to revise the specification for the classification Legal Assistant, and retitle it to read Legal Secretary (Job Code 5935).
5. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the specification for the classification Paralegal/Legal Assistant, assign a probationary period of 365 days, and designate the examination type as noncompetitive.
6. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the specification for the classification Information Technology Training Coordinator, assign a probationary period of 365 days, and designate the examination type as noncompetitive.
7. RE: Request of the Civil Service Commission staff, on behalf of Columbus City Schools, to create the specification for the classification Information Technology Security Risk Manager, assign a probationary period of 365 days, and designate the examination type as noncompetitive.
8. RE: Request of the Civil Service Commission staff to revise the specification for the classification Executive Assistant to the Director (Job Code 0069).
9. RE: Request of the Civil Service Commission staff to revise the specification for the classification Customer Service Representative I (Job Code 0434).
10. RE: Request of the Civil Service Commission staff to revise the specification for the classification Customer Service Representative II (Job Code 0435).
11. RE: Request of the Civil Service Commission staff to revise the specification for the classification Customer Service Supervisor (Job Code 0436).

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- 12. RE: Request of the Civil Service Commission staff to approve the specification review for the classification Customer Service Manager with no revisions (Job Code 0437).
- 13. RE: Residency Hearing Reviews - None Submitted.
- 14. RE: Background Removals.
- 15. RE: Other Administrative/Jurisdictional Reviews - None Submitted.

1:30 P.M.

- 16. RE: No Disciplinary Hearing or Trial Board.